

Shelter TWiG meeting minutes and action points

Venue: (Through ZOOM)

Date/Time: 13/08/2020 at 10:00 – 11:35 AM

Issues discussed	Action required/carried out
1. Welcome the shelter TWiG group members a. Please refer to the attached attendance list.	None
2. Topics discussed/focused in our meeting Our discussion will focus on Transitional Shelters <ul style="list-style-type: none"> - Introducing the draft of the Activity Matrix 2021- The Shelter part and filling the Shelter part - Identify key issues/areas need improvement in the T Shelters - Roof design - floor design/material - Quality of the material - Ventilations/Air circulations - Minimum Sphere standard for the Shelter size - Material availability - Skill required - T Shelter Life span re-defining - Cost of the shelter 	All the topics discussed in-depth and the below action points agreed
1. Next meeting: a. Next meeting	b) Next meeting will be after 2weeks
2. AoB	

Action Points Agreed:

1. The technical working group members had in depth discussion on Shelter Cluster activity Matrix, the whole meeting was discussing and filling the rows/cells of the different shelter typologies, maintenance and rehabilitation works. Below is the attachment of the SC activity matrix 2021 contributed by the Shelter TWiG.



DRAFT Activity Matrix
2021_Edt_TWIG_Aug.xl

2. We agreed to postpone the other agendas on our upcoming meeting, the meeting lasted 1 hour and 36minutes.

Attendance list

#	What is your name? / ما اسمك؟	Which organisation are you working for? - ما أسم المنظمة التي أنت تعمل بها	What is your role in your organisation? / ما هو دورك في مؤسستك (المسمى الوظيفي)؟	What is your email address? / ما هو عنوان بريدك الالكتروني؟
1	Maria Alsaidey	YDNORG	Shelter & CCCM Coordinator	Shelter@ydnorg.org
2	Faiz Harmal	UNHCR	field Engineer	harmal@unhcr.org
3	Ahmed Al Sheraji	Qatar Red Crescent	Head Of Mission	ahmed.alsheraji@qrcs.org.qa
4	Samira Saleh Hussein Al-Shawesh	UN HABITAT	National Program Officer/Coordinator	samira.alshawesh@un.org
5	Badar Abdule	Shelter Cluster	SC -Technical Support	tech.yemen@sheltercluster.org
6	Stanley Njau	Danish Refugee Council	Infrastructure Coordinator	stanley.njau@drc.ngo